



## **Green Mountain Club Volunteer Shelter Adopter**

**Position Title:** Volunteer Shelter Adopter

**Department:** Field Programs

**Reports to:** Volunteer & Education Coordinator, Lorne Currier; Director of Field Programs, Keegan Tierney

### **Volunteer Purpose & Summary**

Volunteer shelter adoption is essential for the maintenance of the over 70 overnight sites on the Long Trail System. Shelter adoption is the commitment by a GMC volunteer to perform regular and complete maintenance trips to the designated overnight site. These maintenance trips are made at least three times per year. More trips may be required depending on the site. Shelter adopters should familiarize themselves with the assigned overnight site. Combined with staff caretakers, section volunteers and volunteer service trips, shelter adopters are essential for the well-being of overnight sites on the Long Trail System.

### **Primary Duties & Responsibilities:**

- Perform site maintenance which includes:
  1. Cleaning and completing minor maintenance on the shelter/camp/lodge, bunks, windows, doors, register box, tent platforms, washpit, bear box and privy
  2. Monitor and reapply as necessary stain/paint to shelter exterior and privy exterior
  3. Checking the foundation and structural members of site infrastructure... for problems such as rot, carpenter ants or excessive moisture, and documenting and reporting on this where found
  4. Monitoring and maintaining the shelter roof, checking for leaks, rot or vegetative growth and brush which is growing over the roof or impeding on the shelter
  5. Cleaning and maintaining the site's water supply and wash pit
  6. Supplying composting material to the privy and knocking the cone, as able
  7. Maintaining site trails to and from privy, tent platforms, water source, etc...
  8. Maintain approved fire rings where allowed; dismantle unapproved fire rings and monitor firewood depletion
  9. Monitor and maintain site register box, log book, directional signage at site, informational signage at site. Old registers and log books are to be removed and passed on to the GMC office to be properly archived.
  10. Monitor trail infrastructure for vandalism and graffiti of a hateful, bigoted or violent nature and document and report such incidences to GMC Staff
  11. Annually, take detailed photos of all infrastructure at the site and submit photos to GMC Staff.
- Attend remote program orientation with GMC Volunteer Coordinator.
- Perform a spring, summer and fall maintenance trip with additional visits if necessary
- Submit online shelter adopter reports as soon as possible after each trip
- Alert Volunteer Coordinator if you're unable to continue adopter responsibilities.

### **Shelter Adopter Qualifications**

- Basic backcountry and hiking experience and familiarity with overnight site design
- Ability to travel and work independently in the woods
- Good communication skills, friendly and self-motivated
- Ability to visit site at least three times per year